

**ADMINISTRATIVE SERVICES BRANCH
ASSISTANT EXECUTIVE OFFICER REPORT**

(Attachment B – Item 16)

SUBJECT	DATE OF ASSIGNMENT	STATUS
Business Continuity	Ongoing	<ul style="list-style-type: none">• The Operations Support Services Division (OSSD) is working with other CalPERS divisions in addressing the action items that were identified in Functional Exercise. OSSD is also working with Public Affairs to produce a video of the Functional exercise that will be used for training purposes. OSSD is planning 2008's Business Continuity and Training Schedule.
EMBARC	Ongoing	<ul style="list-style-type: none">• With the deployment of EMBARC, the Collections Unit will review invoices and other documentation, and work with the program areas to ensure accuracy and quality control for this new automated process.• The Collections Unit has started to meet with the program areas to transition the collections work from the program areas to the Collections Unit.
Judges Retirement Fund	Ongoing	<ul style="list-style-type: none">• Per the Department of Finance, the first omnibus bill (SB 1068) has been introduced and will be heard on April 14, 2008. This bill includes deficiencies for both JRS (\$12.9 million) and Office of Emergency Services (OES) (\$9.2 million).• We continue to work with Department of Finance on determining necessary funding levels for JRF in the future.